

1.2 — Creating Your Account

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1.2.1 How to sign up for Spectre Cloud

How to Sign Up for Spectre Cloud

Getting started with Spectre Cloud is quick and simple. Since the platform is entirely web-based, there is no software to download or install — you can be up and running in just a few minutes from any device with a modern web browser.

Before You Begin

Make sure you have the following ready:

- A device with a supported browser (Chrome, Firefox, Safari, or Edge).
- A working email address.
- An active internet connection.
- Your pro shop name and basic business information.

Step-by-Step: Creating a New Account

1. **Open your web browser** on the device you plan to use most often (desktop, laptop, tablet, or smartphone).
2. **Navigate to** cloud.spectrebowling.com.
3. **Click the "NOT A MEMBER" button** on the login screen to begin the registration process.
4. **Fill out the sign-up form** with the required information:
 - Email address
 - Password (choose a strong, secure password)
 - Pro shop name
 - Contact details
5. **Submit the form** to create your account. You will be signed in automatically.
6. **Bookmark** cloud.spectrebowling.com for quick access in the future.
7. **Save your credentials** in your browser's password manager for easy re-entry.
8. **Go to the Settings section** to configure your preferences (language, units, defaults, etc.).
9. **You're ready to drill!** Start adding bowlers, spec sheets, and arsenal data.

Logging In on Additional Devices

One of the biggest advantages of Spectre Cloud is multi-device access. Once your account is created, you can log in on as many devices as you need:

1. Open the browser on the new device.
2. Go to cloud.spectrebowling.com.
3. Enter the same email and password you used during sign-up.
4. Your data will sync instantly — no setup or import required.

Want to Try Before You Buy?

Spectre Cloud offers **test accounts** so you can explore the platform before committing to a subscription. To request access, contact the Spectre team through the website at spectrebowling.com. This is a great way to evaluate the workflow, test the features, and see how Spectre fits into your shop.

Migrating from the Spectre App

If you are currently using the legacy Spectre App, you do **not** need to create a brand new account from scratch — your existing PRO credentials work directly with Spectre Cloud. See the *Moving from Spectre App to Spectre Cloud* section of the wiki for full migration steps.

Importing from Another System

Already using a home-made database or the Ebonite ProShop Coordinator? Spectre Cloud supports data imports from these sources so you don't have to start over. Contact the Spectre team after signing up to coordinate your data migration.

Tips for a Smooth Sign-Up

- Use an email address you check regularly — it's also your login.
- Choose a strong password and store it securely.
- Sign up on the device you plan to use most often, but remember you can log in anywhere afterward.
- Don't forget to set up your preferences in the Settings section after first login.

Note: Each account is tied to one pro shop. If you operate multiple locations, contact Spectre support to discuss a multi-location setup.

1.2.2 Choosing your subscription plan

Choosing Your Subscription Plan

Spectre Cloud uses a simple, transparent subscription model. You start with the core **Spectre Cloud** plan and then add optional plug-ins to customize the platform to your shop's needs. There are no installation fees, no per-device charges, and you can cancel at any time.

☐☐ Spectre Cloud — Core Subscription

The core plan is what every pro shop needs to get started. It includes everything required to manage clients, spec sheets, and arsenals from any device.

- ☐ All basic Spectre functions you love and adore
- ☐ Data stored securely on the Spectre Cloud server
- ☐ No backups required — no risk of losing your data if a device breaks
- ☐ Multiple devices on the same account
- ☐ Access from any modern web browser (desktop, tablet, mobile)

Price: \$29.99 USD / month (yearly pricing also available)

☐☐ Cloud Plug-Ins (Optional Add-Ons)

Plug-ins let you tailor Spectre Cloud to your specific workflow. Each plug-in is billed separately and can be added or removed from your subscription at any time. To add a plug-in, simply go to the **Settings** section in Spectre Cloud and enable the one you want.

☐☐ Bowler Plus — \$5 USD / month

- Adds an image gallery to your bowler profiles.
- Adds full address details to customer profiles.
- Adds client consent signature capture.

Best for: Shops that want richer client records and visual documentation.

☐ Arsenal Plus — \$5 USD / month

- Integrates the full **bowlingdatabase.com** product list — scan a barcode or search the database to add a ball to a bowler's arsenal.
- Suggested layouts based on your chosen layout style.
- Convert between layout styles (e.g., 2LS to Dual Angle).
- Visualize layouts in 3D rendering.

Best for: Shops that drill a high volume of balls or want advanced layout tools.

☐ Job Board — \$15 USD / month

- A curated to-do list of work to be done in the workshop.
- Tags services to a client's ball for full service history per ball.
- Real-time, shared view for staff coordination on the shop floor.

Best for: Multi-staff shops or busy operations that need workflow coordination.

☐ Which Plan is Right for You?

| Shop Type | Recommended Setup |
|---|------------------------------|
| Solo operator, low volume | Spectre Cloud (core) |
| Solo operator, high volume | Spectre Cloud + Arsenal Plus |
| Shop with client-heavy workflow | Spectre Cloud + Bowler Plus |
| Multi-staff shop with shop-floor coordination | Spectre Cloud + Job Board |
| Multi-location chain / full-feature setup | Spectre Cloud + All Plug-Ins |

☐ Monthly vs Yearly Billing

- **Monthly:** Pay as you go — ideal if you want flexibility or are testing the platform.
- **Yearly:** Available for discounted pricing — best for established shops committed to the platform.

❄ Pausing or Cancelling Your Subscription

You can cancel your Spectre Cloud subscription at any time from the **Profile** section. Once your account is inactive:

- ☐ You can still log in with **read-only access** to consult your data at no cost.
- ☐ You cannot create new clients or new spec sheets until you reactivate the subscription.

- Reactivating restores full functionality immediately — no data loss.

Important Notes

- Prices may vary during the subscription period.
- Plug-ins are sold separately from the core subscription.
- Yearly pricing is available — contact Spectre or check the billing section for current rates.
- You retain the right to cancel at any time.

Tip: Not sure which plug-ins you need? Start with the core Spectre Cloud plan and add plug-ins later as your shop's needs evolve. You can enable or disable add-ons anytime from Settings.

1.2.3 Entering a referral code during sign-up

Entering a Referral Code During Sign-Up

Spectre Cloud supports **referral codes** and **discount codes** that can be applied during the sign-up process to unlock special offers, discounted pricing, or other promotional benefits. If a pro shop owner, distributor, or fellow Spectre user has shared a code with you, this section will walk you through how to apply it correctly.

What is a Referral Code?

A referral code is a unique alphanumeric code typically shared by an existing Spectre Cloud member, a partner organization or the Spectre pro staff team during a promotion. Entering a valid code during sign-up may grant benefits such as:

- A discount on your first month or first year of service.
- Promotional credit applied to your account.
- A free trial period.
- Access to special offers or bundled plug-ins.

Tip: Referral codes are *case-sensitive* and usually time-limited, so apply your code at sign-up to make sure you don't miss out on the offer.

Step-by-Step: Entering a Referral Code

1. **Open your web browser** and go to `cloud.spectrebowling.com`.
2. **Click "NOT A MEMBER"** to start the sign-up process.
3. **Fill out the sign-up form** with your pro shop name, email address, password, and other required details.
4. **Locate the "Referral Code" field** on the sign-up form. This is at the bottom of the form, just before the submit button.

5. **Enter your code exactly as provided**, including capitalization and any dashes or special characters. Copy-pasting is recommended to avoid typos.
6. **Confirm the code is accepted**. A valid code will usually display a confirmation message, a discount preview, or an updated price.
7. **Submit the sign-up form** to complete account creation.
8. **Verify your discount** by checking the Profile or Billing section after logging in.

What to Do If Your Code Doesn't Work

If your referral code is rejected or doesn't apply correctly, try the following:

- Double-check that the code is typed exactly as provided (codes are usually case-sensitive).
- Make sure there are no extra spaces before or after the code.
- Verify that the code hasn't expired — many promotional codes have a limited validity period.
- Confirm the code is intended for new accounts. Some codes only apply to first-time sign-ups.
- Contact Spectre support through spectrebowling.com if the code should be valid but is being rejected.

Applying a Code After Sign-Up

If you've already created your account but forgot to enter a referral or discount code, don't worry. You can usually apply it later:

1. Log in to cloud.spectrebowling.com.
2. Navigate to your **Profile** (top right of the screen — your pro shop name is listed there).
3. Look for a **Billing**, **Subscription**, or **Promo Code** section.
4. Enter your code and confirm.

If you don't see an option to apply a code after sign-up, contact Spectre support directly — they can often apply promotional codes manually to your account.

Where to Find a Referral Code

You can obtain a Spectre Cloud referral or discount code from several sources:

- **Existing Spectre Cloud users** — many members have a personal referral code to share.
- **IBPSIA members and partners** — Spectre periodically offers exclusive codes through industry partners.

- **☐ Promotional campaigns** — codes are sometimes shared via Spectre's website, social media, or email newsletters.
- **☐ Trade shows and events** — Spectre often distributes special codes at bowling industry events.
- **☐ Distributors and ball reps** — some product distributors partner with Spectre to offer codes.

Related Sections

- [How to Sign Up for Spectre Cloud](#)
- [Choosing Your Subscription Plan](#)
- [Discount Codes](#)
- [Managing Your Subscription](#)

Note: Promotional terms, eligibility, and discount amounts can change over time. Always read the terms attached to your specific referral or discount code, and apply codes before completing checkout for the best chance of having them honored.

1.2.4 Entering a discount code

In addition to referral codes, Spectre Cloud supports **discount codes** (also called promo codes or coupon codes) that can be applied to your subscription to receive a price reduction, a free trial extension, or a special promotional offer. This page explains how to enter and manage discount codes on your account.

□□ What is a Discount Code?

A discount code is a promotional code issued by Spectre Pro Shop Software or its partners to provide a price benefit to new or existing users. Discount codes are different from referral codes in that they are typically tied to a marketing campaign, event, or partnership — not to another user's account.

Common types of discount codes include:

- □ **Percentage discounts** — e.g., 10% off your first year.
- □ **Fixed-amount discounts** — e.g., \$10 off your first month.
- □ **Free trial extensions** — extra days added to your evaluation period.
- □ **Bundle offers** — discounts when adding specific plug-ins.
- □ **Renewal discounts** — reduced pricing on yearly renewals.

□□ Entering a Discount Code During Sign-Up

If you received a discount code *before* creating your Spectre Cloud account, you can apply it directly during sign-up:

1. Go to `cloud.spectrebowling.com`.
2. Click the **NOT A MEMBER** button to start the sign-up form.
3. Complete the required account information (email, password, pro shop name, etc.).
4. Locate the **Discount Code** or **Promo Code** field on the sign-up form.
5. Enter your code exactly as provided — codes are typically case-sensitive.

6. Confirm the code is recognized. A valid code will display a confirmation message or an updated price preview.
7. Submit the form to complete your sign-up. The discount is applied automatically to your first billing cycle.

Entering a Discount Code After Sign-Up

If you already have a Spectre Cloud account, you can still apply a discount code to your subscription. Follow these steps:

1. Log in to cloud.spectrebowling.com.
2. Click your **Profile** at the top right of the screen (your pro shop name).
3. Navigate to the **Billing** or **Subscription** section.
4. Find the **Apply Discount Code** or **Redeem Code** field.
5. Enter the code and click **Apply**.
6. Verify that the discount appears on your next billing summary.

Tip: If you don't see an option to apply a code after sign-up, contact Spectre support — they can often apply promotional codes manually to your account.

Redeeming Codes from the Spectre Pro Shop Software Site

If your discount or coupon code was provided directly by Spectre Pro Shop Software (for example, as part of a promotion or purchase confirmation), follow the official redemption process on

spectrebowling.com/coupon-code:

1. Open the confirmation email containing your coupon code.
2. Follow the redemption link or visit spectrebowling.com/coupon-code.
3. Sign in with your Spectre Cloud account credentials.
4. Locate the **Redeem Gift Card or Code** option.
5. If you don't see it, tap "**You can also enter your code manually,**" and enter the coupon code provided in your confirmation email.
6. Follow the on-screen instructions to complete the redemption.

Troubleshooting Discount Codes

If your code isn't working, try the following:

- **Check spelling and case** — codes are usually case-sensitive. Copy-pasting is recommended.
- **Remove extra spaces** before or after the code.
- **Check the expiration date** — most promo codes are time-limited.
- **Verify eligibility** — some codes apply only to new accounts, specific plans, or specific plug-ins.
- **One code per subscription** — discount codes generally cannot be stacked with referral codes or other promotions.
- **Check that your account is active** — codes may not apply to inactive or read-only accounts.
- Codes from third-party coupon sites are *not* guaranteed to work — always use codes from official Spectre sources.

If none of the above resolves the issue, contact Spectre support through spectrebowling.com with the following details:

- The exact code you tried to enter.
- Where you obtained the code (email, event, partner site, etc.).
- The email associated with your Spectre Cloud account.
- A screenshot of the error message, if available.

☐☐ Discount Codes vs Referral Codes

| Feature | Discount Code | Referral Code |
|-----------------|---|---|
| Source | Spectre or partners | Existing Spectre Cloud user |
| Typical benefit | Discount on subscription or plug-ins | Discount and/or credit for both parties |
| When to use | During promotions, events, or campaigns | When referred by another pro shop |
| Stackable? | Usually no | Usually no |
| Expiration | Typically time-limited | Varies by referrer |

☐☐ Where to Find Discount Codes

- **Spectre's email newsletter** — subscribe at spectrebowling.com.

- **☐ Spectre social media accounts** — Facebook and other platforms regularly post promotional codes.
- **☐ Industry events and trade shows** — Spectre often distributes codes at bowling industry events.
- **☐ IBPSIA member offers** — special pricing is occasionally offered to IBPSIA Pro Shop and Associate members.
- **☐ Confirmation emails** — coupon codes from purchases or trials may be included.
- **☐ Seasonal promotions** — holiday sales, anniversary offers, and other limited-time campaigns.

Related Sections

- [Entering a Referral Code During Sign-Up](#)
- [Choosing Your Subscription Plan](#)
- [How to Sign Up for Spectre Cloud](#)
- [Managing Your Subscription](#)

Note: Promotional terms, eligibility, and discount amounts can change over time. Always read the terms attached to your specific code, and apply codes before completing checkout to ensure they're honored. If a code doesn't apply automatically, contact Spectre support before subscribing.

``` That wraps up Chapter 1.3 — \*Sign-up & Subscription\* — in Book 01. Logical next pages would be: - \*\*Verifying your email / first-time login\*\* (Chapter 1.4) - \*\*Setting your password and securing your account\*\* (Chapter 1.4) - \*\*First-time setup: configuring preferences in Settings\*\* (transitions into Book 02)

# 1.2.6 Logging in for the first time

## Logging in for the first time

Once you've signed up and chosen your subscription plan, logging in to Spectre Cloud is straightforward. This page walks you through your first login, what to expect on the screen, and how to get your bearings before diving in.

### ☐ Accessing Spectre Cloud

Spectre Cloud runs entirely in your web browser — there's nothing to install. To log in, open your browser and navigate to:

`cloud.spectrebowling.com`

You can bookmark this address or save it to your home screen on mobile for quick access. The login page will load on any supported browser across desktop, tablet, or smartphone.

### ☐ Entering Your Credentials

1. Go to `cloud.spectrebowling.com` in your browser.
2. Enter the **email address** you used during sign-up.
3. Enter your **password**.
4. Click or tap **Log In**.

**Migrating from the original Spectre app?** If you had a PRO account with the legacy Spectre desktop app, use those same credentials here — no new account needed.

### ☐ What You'll See After Logging In

After a successful login, you'll land on your **Spectre Cloud dashboard**. On your very first visit, the dashboard will be mostly empty — that's completely normal. Here's a quick orientation:

- ☐ The **top menu bar** (desktop) or **hamburger/avatar icons** (mobile) give you access to all major sections: Bowlers, Spec Sheets, Arsenal, and Settings.
- ☐ Your **pro shop name** appears in the top-right corner under your Profile — this is also where you manage billing and account details.
- ☐ The **dashboard** will begin populating with activity as you add bowlers and create spec sheets.
- ☐ No bowler records, spec sheets, or arsenal data will exist yet — you'll add these as you set up your shop.

## ☐ Logging In on Mobile or Tablet

The login experience is the same on mobile and tablet browsers. For the best experience on smaller screens:

- ☐ Use a device with at least an **8-inch screen** for full functionality.
- ☐ On iOS/iPadOS, save `cloud.spectrebowling.com` to your home screen via the Share menu for an app-like shortcut.
- ☐ On Android, use Chrome's "**Add to Home screen**" option for the same effect.

## ☐ Choosing Your Language

Spectre Cloud is available in **English**, **French**, and **Spanish**. If your preferred language isn't set correctly after first login, you can adjust it in **Settings**. The app will remember your preference across sessions.

## ☐ Trouble Logging In?

- If you've forgotten your password, use the **Forgot Password** link on the login page to receive a reset email.
- Make sure you're using the email address associated with your Spectre Cloud account — not a username.
- If your account is **inactive** (e.g. subscription lapsed), you'll have **read-only access** until billing is updated. See the Account & Business section for details.
- If you're experiencing persistent login issues, contact the Spectre support team via `spectrebowling.com`.

# Related Sections

- How to sign up for Spectre Cloud
- Choosing your subscription plan
- Overview of key features at a glance
- Navigating the dashboard (Book 01)

**Tip:** Bookmark [cloud.spectrebowling.com](https://cloud.spectrebowling.com) now — or add it to your home screen on mobile. It's the only URL you'll need for day-to-day use.

# 1.2.7 Resetting your password

## Change And Update

## Password In Spectre Proshop

## Management

[Click here to watch](#)

### Quick guide

This tutorial guides you through changing your password in Spectre Proshop Management.

Go to [cloud.spectrebowling.com](https://cloud.spectrebowling.com)

### 1. Introduction

You will learn how to securely update your login credentials to maintain account security.

Introduction

### 2. Access Change Password Section

Click "Change Password" to begin updating your account credentials.

Access Change Password Section

## 3. Open Password Settings

Click "Password" to access the password modification options.

Open Password Settings

## 4. Enter New Password

Enter your new password in the provided field to set your updated login credentials.

Enter New Password

## 5. Confirm New Password

Re-enter your new password to confirm it matches the first entry.

Confirm New Password

## 6. Proceed To Next Step

Click here to continue to the next step in the password change process.

Proceed To Next Step

## 7. Fill Current Password

Enter your current password to verify your identity before saving changes.

Fill Current Password

## 8. Submit Login Credentials

Click "LOGIN" to finalize the password update and access your account with the new credentials.

Submit Login Credentials

You have successfully changed your password in Spectre Proshop Management. Your account is now secured with the updated credentials, and you can log in using your new password.

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